

AGENDA

Meeting: PEWSEY AREA BOARD
Place: Burbage Village Hall, Eastcourt Road, Burbage, Wiltshire SN8 3AJ
Date: Monday 12 November 2012
Time: 6.30 pm

Including the Parishes of Alton, Beechingstoke, Burbage, Buttermere, Charlton and Wilsford, Chirton and Connock, Easton, Grafton, Great Bedwyn, Ham, Little Bedwyn, Manningford, Marden, Milton Lilbourne, North Newnton, Patney, Pewsey, Rushall, Shalbourne, Stanton St Bernard, Upavon, Wilcot, Huish and Oare, Woodborough, Wootton Rivers

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:00pm.

Please direct any enquiries on this Agenda to Sharon Smith (Democratic Services Officer), on 01225 718378 or email sharonL.smith@wiltshire.gov.uk
Or Caroline Brailey (Pewsey Community Area Manager) 01225 718609 or email caroline.brailey@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Robert Hall	Pewsey Vale
Jerry Kunkler (Chairman)	Pewsey
Stuart Wheeler (Vice Chairman)	Burbage + Bedwyns

Map enclosed at page 1

Items to be considered

Time

1 **Welcome and Introductions**

6:30pm

2 **Apologies for Absence**

3 **Minutes** (*Pages 3 - 14*)

To confirm the minutes of the meeting held on 10 September 2012.

4 **Declarations of Interest**

Councillors are requested to declare any pecuniary and non-pecuniary interests or dispensations granted by the Standards Committee.

5 **Chairman's Announcements**

a **Informal Adult Education update** (*Pages 15 - 16*)

b **Community Infrastructure Levy (CIL)** (*Pages 17 - 20*)

c **Victim Support** (*Pages 21 - 22*)

d **Impact of Welfare Reform** (*Pages 23 - 24*)

e **Understanding Autism** (*Pages 25 - 28*)

f **Current Consultations**

To note that information on the following current consultations can be found via the following link:

<http://consult.wiltshire.gov.uk/portal>

Consultation	End Date
Homes 4 Wiltshire Allocation consultation	30/11/21012
Mineral Site Allocations Submission Local Plan	31/12/2012
Housing Needs Survey	26/01/2013

6 **Participatory Budgeting - Youth Funding** (*Pages 29 - 32*)

6:35 pm

Pewsey Area Board has funding available for youth projects which it has agreed to award through a participatory budgeting activity.

Young people from the following groups will be presenting their projects at the meeting. Attendees will be asked to participate in the decision on whether the projects should receive funding.

- Pewsey Vale School - £1,000 to purchase 6 Kindle Fire devices and 8 electronic books per kindle.
- Pewsey Vale School - £1,000 towards a nature garden to increase their practical skills in landscaping.
- Great Bedwyn Youth Group - £686.96 for a Graffiti Workshop as they wish to learn a different form of art.

7 Cabinet Representative - Councillor Jane Scott

6:55 pm

Councillor Jane Scott, Leader of the Council, will give a brief overview of the Council's current priorities. The Chairman will then invite questions from the public.

(Note: Written questions may be submitted in advance – please email to sharonl.smith@wiltshire.gov.uk by Wednesday 7 November 2012).

8 The Legacy of 2012

7:15 pm

To recap on the year's events, discuss with communities the effect the year has had on them and to talk about how to carry on the legacy through 2013 and beyond.

9 Partner Updates

7:45 pm

To receive any updates from partner organisations:

- a **Wiltshire Police** *(Pages 33 - 34)*
- b **Wiltshire Fire and Rescue Service** *(Pages 35 - 36)*
- c **NHS Wiltshire** *(Pages 37 - 38)*
- d **Pewsey Community Area Partnership**
- e **Parish Councils** *(Pages 39 - 40)*
- f **Pewsey Youth Advisory Group (YAG)**
- g **Pewsey Campus - Shadow Community Operations Board** *(Pages 41 - 42)*
- h **Wiltshire Involvement Network (WIN)** *(Pages 43 - 44)*

10 Update from Superstrings

8:05 pm

Iona Hassan will provide a presentation from Superstrings on how project awarded funding by the area board in 7 November 2011 has been used.

- | | | |
|----|--|---------|
| 11 | CATG Update (<i>Pages 45 - 48</i>)

The notes of the CATG meeting held on 24 October 2012 are attached. The Board is asked to consider the notes and endorse any recommendations arising. | 8:15 pm |
| 12 | Community Issues (<i>Pages 49 - 50</i>)

Councillor Stuart Wheeler will give an update on the progress made regarding issues which have been raised with the Area Board. | 8:20 pm |
| 13 | Community Area Grants (<i>Pages 51 - 58</i>)

To determine any applications for Community Area Grants.

The Board will be asked to note that the ring-fenced funding of £1,500 for costs incurred by Leonard Cheshire for transport to Meadow Court, agreed by the Board in January 2012, has not been drawn and will now remain within the Community Area Grant budget for 2012/13. The Chairman will advise Leonard Cheshire accordingly. | 8:25 pm |
| 14 | Urgent Business

Time permitting, the Chairman will invite questions and comments on issues not covered elsewhere in the agenda. | 8:35 pm |
| 15 | Future Meeting Dates and Close (<i>Pages 59 - 60</i>)

To note the Forward Plan attached.

The next meeting of the Pewsey Area Board is scheduled for 14 January, 7pm at Burbage Village Hall, Eastcourt Road, Burbage, SN8 3AJ. | |

Future Meeting Dates

Monday, 14 January 2013

7.00 pm

Burbage Village Hall, Eastcourt Road, Burbage,
Wiltshire SN8 3AJ

Monday, 11 March 2013

7:00 pm

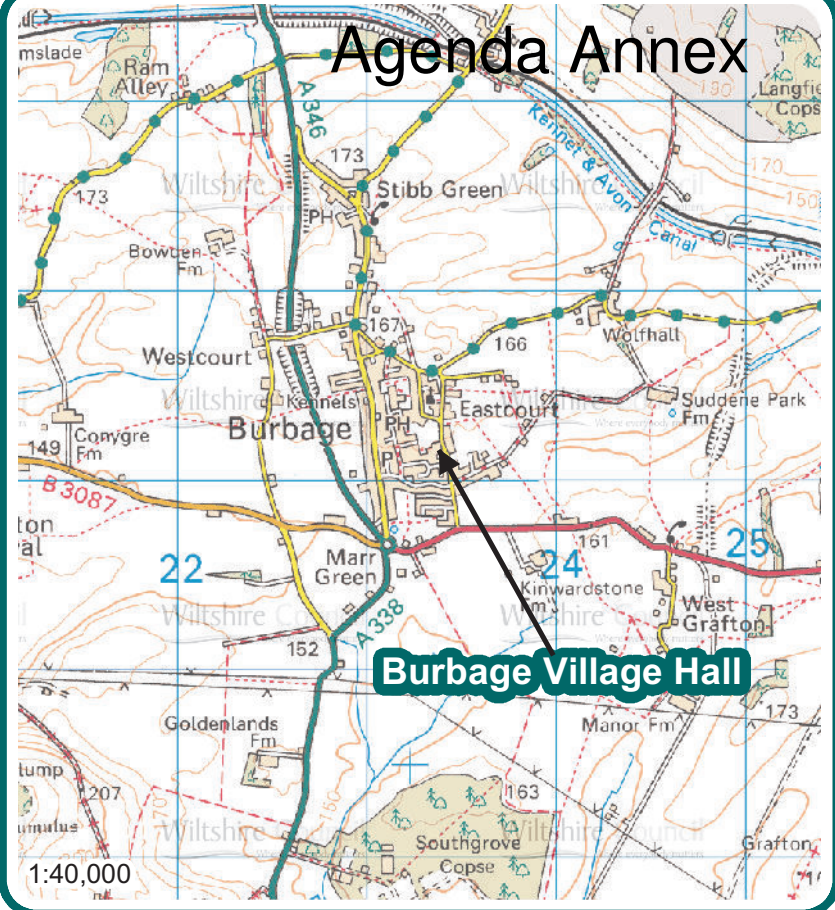
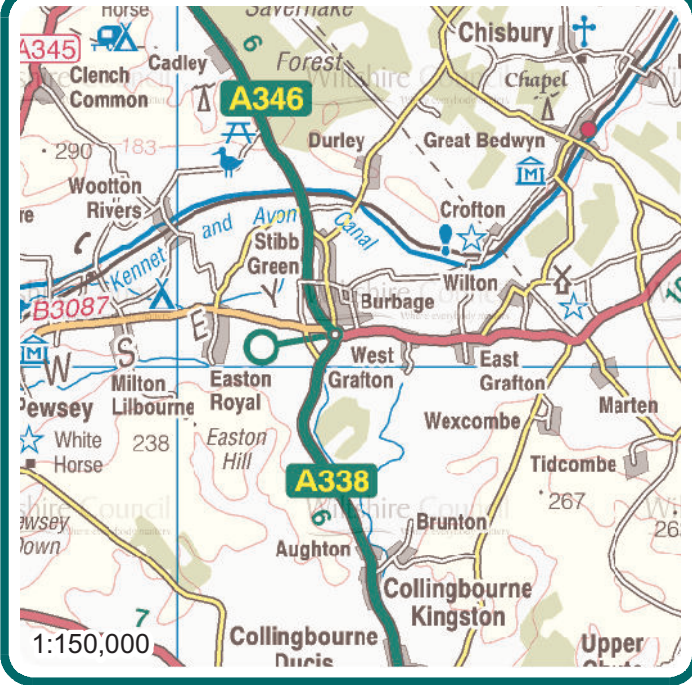
Venue: tbc

Monday, 8 July 2013

7:00 pm

Venue: tbc

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Burbage Village Hall
Eastcourt Road
Burbage
Marlborough
SN8 3AJ

Wiltshire Council
 Where everybody matters



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MINUTES

Meeting: PEWSEY AREA BOARD
Place: Bouverie Hall, North Street, Pewsey, Wiltshire SN9 5EQ
Date: 10 September 2012
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Sharon Smith (Democratic Services Officer), Tel: 01225 718378 or (e-mail) sharonL.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jerry Kunkler (Chairman)
Cllr Stuart Wheeler (Vice Chairman)
Cllr Brigadier Robert Hall
Cllr Dick Tonge (Cabinet Member for Highways and Transport)

Wiltshire Council Officers

Ian Gibbons – Director of Law and Governance
Caroline Brailey – Community Area Manager
Adrian Hampton – Head of Local Highways and Streetscene
Donna Mountford – Marketing Officer
Nicole Smith – Head of Strategic Housing

Parish Councils

Alton Parish Council – Steve Hepworth
Charlton and Wilsford Parish Council – Trevor Trigg
Chirton and Conock Parish Council – Stef Robertson
Easton Parish Council – Hew Helps
Enford Parish Council – Ken Monk
Ham Parish Council – Susie Eldridge, Jacki Barnwell
Marden Parish Council – Peter Bell
North Newnton Parish Council – Carolyn Whistler

Pewsey Parish Council – Bob Woodward, Peter Deck, Terry Eyles, Brian Tubb, Darren Eyles

Rushall Parish Council – Richard Tilbury, Colin Gale, John Rogers

Stanton St Bernard Parish Council – Michael Frankton, Joyce Hale, Wendy Tarver

Woodborough Parish Council – Jim Fletcher

Partners

Wiltshire Police – Ron Peach, Gill Mortimer

Wiltshire Fire and Rescue – Jason Underwood

Pewsey Community Area Partnership (PCAP) – Karen Hyde

Pewsey Shadow Community Operations Board – Caroline Baynes (formerly Maddocks), John Rogers, Bob Woodward

Total in attendance: 52

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
18	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members, the officers and the visiting cabinet representative, Councillor Dick Tonge.</p>
19	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <p>Mike Franklin (Wiltshire Fire & Rescue Service) Paul Oatway (Milton Lilborn Parish Council) Curly Haskell (Vice President of the SCOB) Bob King (Chairman of PCAP) Susie Brew (Grafton Parish Council)</p>
20	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 2 July 2012 were agreed as a correct record and signed by the Chairman.</p>
21	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
22	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the Board's attention to the announcements provided within the agenda, namely:</p> <ul style="list-style-type: none"> a) Street Light Savings b) State of the Environment Report c) Wiltshire Online: Digital Literacy in Wiltshire d) Wiltshire & Swindon Local Nature Partnership e) Minerals Sites in Wiltshire and Swindon f) Barrier Busting Proposals g) CATG Update
23	<p><u>Cabinet Representative - Councillor Dick Tonge</u></p> <p>Cllr Dick Tonge, Cabinet member for Highways and Transport was introduced by the Chairman and asked to provide an update on his area of responsibility.</p> <p>Details were provided on the areas covered within his wide-ranging portfolio which included all highways issues, road repairs, flooding, car parking, speeding</p>

issues, markets, cemeteries and public toilets.

With specific reference to the over-height vehicle consultation Cllr Tonge confirmed that this was undertaken via delegated decision which commenced on 17 February and was initially expected to close on 5 April. However the consultation period had subsequently been extended to ensure that Area Boards had an opportunity to provide comment and to ensure that accurate information was considered. This included that a further traffic count was undertaken on the A342 Nursted Road as the initial traffic count had failed due to a mechanical fault with the counter.

The consultation also included a report by the consultant, Mouchel, dated November 2010 and an internally prepared report dated September 2011. A further report prepared by Mouchel in relation to the Chocolate Poodle bridge carriageway lowering dated 3 November 2010 was also considered.

The information provided within the initial Mouchel report highlighted two key areas of concern. This included the calculation of over-height vehicle usage figures which had been based on national statistics and had not been taken from Great Cheverell itself and indicated an average usage of 51 high-sided vehicles per day.

In addition the report proposed that a more detailed review of the geometry and two way traffic flow should be carried out in relation to the bridge at 'The Clock'.

As a result an internal report had been prepared. This report suggested that the actual number of vehicles was likely to be significantly lower than indicated. A survey was then carried out using laser height measuring equipment that showed that only 5 overheight vehicles a day used the diversion route through Great Cheverell.

Upon further investigation regards to 'The Clock', no personal collisions involving HGVs had been recorded within the last 10 years in relation to the bridge. Visibility was considered good in both directions and there was sufficient signage in place to warn of the narrowing road.

The final decision was published on 20 August as a result of the consultation and took into consideration an additional traffic count which compared usage of the A342 in June 2010 (of the 7217 vehicles counted, 326 were HGVs) and again in June 2012 (of the 7307 vehicles counted, 308 were HGVs). This demonstrated that the advisory diversion signs in place had not increased the number of HGVs using this route.

A further report from Mouchel related to the lowering of the carriageway under the bridge at Chocolate Poodle as an alternative to the diversion signs and was estimated to cost in the region of £1m. It was therefore agreed that as the cost would require at least 50% of the discretionary budget available the works in the current economic climate would not be justifiable and would deviate funds away

from other road safety improvements across the County.

Upon opening up debate to the floor, concern was raised that not all the questions received during the consultation process had been answered within the report. Clarification was provided that the consultation was in relation to over-height vehicles only and that all comments received in relation to this had been considered before the final decision had been made.

Questions in relation to pedestrian safety and the impact that large vehicles were having on the verges through Rushall had been received during the consultation process. Although these were not relevant to the over-height consultation Cllr Tonge confirmed that these issues should be raised through the Area Board's Community Area Transport Group (CATG). The Head of Local Highways and Streetscene would be requested to attend the next meeting of the CATG to address the issues.

Comment was also made in relation to the Clock Bridge near Devizes with concern raised that 12 wheeled vehicles had been registered travelling through the A342 onto the A345. The Highways Engineer had been contacted and had requested that details of the vehicles in question be provided if possible to allow him to investigate further the rationale for using this route and to discourage this from happening further.

It was felt that the sign on the splitter island at the town end of Nursteed Road could also be changed to ensure that only high sided vehicles were directed along the A342. As a result this may help to alleviate the usage by 12 wheeled vehicles.

In noting the points raised the Board were also asked to take into consideration that some of the over-height vehicles using these routes may be linked to businesses located within the local area itself.

Further questions received related to commuter parking in residential areas of The Knapp in Great Bedwyn and concern that the CATG had proposed that the issue be removed from the Issues List (details of which can be found under Item 11 of the agenda).

Although this was to be covered under Item 11 Cllr Stuart Wheeler confirmed that the CATG has proposed the issue be closed temporarily whilst Highways carried out works. However, because of concerns raised by the Knapp Residents Association it was agreed that the issue would remain on the system whilst the outcome of works underway was known.

Decision

That the Community Area Transport Group consider a formal assessment of the options for improving safety in Rushall;

	<p>That the data from the recent traffic survey on the A342 in April 2012 be made available to the Area Board and other interested parties;</p> <p>That the ambiguous sign on the splitter island at the town end of Nursteed Road be changed to ensure that only high sided vehicles are directed along the A342; and</p> <p>That Mr Hampton (Head of Local Highways and Streetscene) be invited to attend the next CATG meeting to address maintenance issues on the verges in Rushall.</p>
24	<p><u>Partner Updates</u></p> <p>(a) <u>Wiltshire Police</u></p> <p>Inspector Ron Peach referred the meeting to the written update in the agenda.</p> <p>Upon questions received in relation to the detection rate provided in relation to non-domestic burglary Inspector Ron Peach confirmed that arrests had been made and that these would be reflected in the next update.</p> <p>(b) <u>Wiltshire Fire and Rescue</u></p> <p>The written update provided in the agenda and further update as circulated at the meeting were noted.</p> <p>(c) <u>NHS Wiltshire</u></p> <p>The update provided on how primary health care will be commissioned in future was noted.</p> <p>The Chairman proposed that the Board hold a meeting to receive further details on the reforms and how this would affect the local community. Maggie Rae (Director Public Health and Wellbeing) would be invited to attend to provide details on the impact of the transfer of commissioning responsibilities for public health to Wiltshire Council.</p> <p><u>Decision</u></p> <p>That NHS Reforms would be added to the Forward Work Programme and that the Director Public Health and Wellbeing would be invited to attend to provide further details on the transfer of commissioning responsibility for public health.</p> <p>(d) <u>Pewsey Community Area Partnership</u></p>

	<p>Karen Hyde, the new co-ordinator for PCAP was welcomed to the meeting. Clarification was provided that now the appointment had been made work would be undertaken to improve the profile of PCAP.</p> <p>The next meeting of PCAP was to take place on 27 September at 7:00 pm at Rushall Village Hall – all welcome.</p> <p>(e) <u>Parish Councils</u></p> <p>Chirton Parish Council - Chirton School was to remain open for at least another year.</p> <p>Pewsey Parish Council – A meeting was to be held on 11 September to consider the latest position in relation to the car parks. Issues for discussion will include whether the Parish Council is entitled to take revenue generated from the market and whether the parking lines can be redone jointly between the Parish Council and Wiltshire Council as part of the transfer of responsibility.</p> <p>(f) <u>Pewsey Community Area Young People’s Issues Group (CAYPIG)</u></p> <p>Several activities were taking place including a carnival workshop and later in the year a music night.</p> <p>(g) <u>Pewsey Campus – Shadow Community Operations Board</u></p> <p>The update as circulated was noted.</p> <p>The next meeting would be held on 18 October.</p> <p>(h) <u>Wiltshire Involvement Network (WIN)</u></p> <p>The update was noted.</p>
25	<p><u>Youth Advisory Group</u></p> <p>The Wiltshire 11-19 Commissioning Strategy, agreed by Cabinet and the Wiltshire Children & Young People’s Trust in September 2011 included the formation of Youth Advisory Groups to enable young people to have a real say about services in their local area. These were to be chaired by a young person under the age of 25 with over 50% of the membership under the age of 19.</p> <p>The Area Board were invited to appoint a Pewsey Area Board and Parish Council representative to the Group.</p> <p><u>Decision:</u></p> <p>Cllr Jerry Kunkler was appointed the Area Board representative.</p>

26	<p><u>Police and Crime Commissioners</u></p> <p>Gill Mortimer from the Wiltshire Police Authority was in attendance to provide a presentation on the changes to police forces in England and Wales with the introduction of Police and Crime Commissioners (PCCs). This role was introduced by government to increase accountability of the police and would, locally, replace the Wiltshire Police Authority (WPA).</p> <p>Elections would be held on 15 November with PCCs expected to take office from 22 November. The position of Chief Constable would still remain for operational matters.</p> <p>To ensure as smooth a transition as possible a Shadow Police and Crime Panel had been established by the local authorities to monitor the transition of service. Once the PCC was in place the Panel would provide scrutiny over the role of the PCC. Wiltshire and Swindon Councils will jointly be responsible for maintaining the Panel.</p> <p>A Partnership Board had also been established with the current Wiltshire Police Authority Chairman undertaking the role of PCC at meetings until the PCC was appointed in November. The Board was setting up operational processes although these may be changed by the PCC once in place.</p> <p>It was unclear at present where the PCC will be based but it was likely that the post will be within the Wiltshire Headquarters in Devizes initially.</p> <p>The expected transition timelines were as follows:</p> <ul style="list-style-type: none"> • Pre-election period begins (Purdah) – October 2012 • Last point candidates can declare – 19 October 2012 • Elections of Police and Crime Commissioners – 15 November 2012 • Police and Crime Commissioners take office – 22 November 2012 • PCC sends draft budget for 2013/14 to the Police and Crime Panel – 21 December 2012 • PCC's Police and Crime Plan is published – March 2013 <p>The Chairman thanked Gill Mortimer for the presentation.</p>
27	<p><u>Housing Need and Review of Wiltshire's Housing Allocation System</u></p> <p>Wiltshire Council is undertaking a full review of its housing allocations policy following the introduction of the Localism Act which has granted new freedoms on the way in which allocation policies are applied.</p> <p>Nicole Smith, Head of Strategic Housing Wiltshire Council and Julian Payne, Regional Director of Aster Communities were in attendance to present further details on the current allocation system.</p>

The presentation included that the population of Pewsey was approximately 13,690. Of this figure approximately 58% were of working age and 24.1% of retirement age (over 65). The average house price within the Pewsey area was approximately £300,000. The basic stock profile of Pewsey was divided as follows:

58.5% Owner Occupied
24.1% Social Housing
9.5% Private
7.9% Other

Further details of the current banding categories of Platinum, Gold Plus, Gold, Silver and Bronze showed that of the 17,088 currently on the housing register 370 households had a first preference for Pewsey, only two of which were in the Platinum category.

Since April 2012 the total number of lettings across Wiltshire was 611 households, 3 lettings of which were in the Pewsey area and were allocated based on a local connection.

In April 2013 the under occupation ruling would come into force as part of the Welfare Reform measures which, as a result, was likely to affect approximately 63 households in the Pewsey area. A breakdown of the areas likely to be affected are detailed below:

Alton	2	Beechingstoke	1
Burbage	6	Chirton	2
Grafton	5	Great Bedwyn	10
Manningford	2	Milton Lilbourne	5
Patney	1	Pewsey	20
Shalbourne	1	Upavon	5
Wilcot	1	Wootton Rivers	2

In relation to Aster Communities, clarification was provided that this was a 'not for profit' organisation which had started as Sarsen Housing in 1995 and held over 700 properties in the Pewsey area.

Aster Living was also part of the organisation which was created by bringing all care and support work together. It was a major provider in Wiltshire through the Help to Live at Home contract.

Aster Homes was responsible for the building of properties and would be merging with Dorset based Synergy Housing. They build approximately 350 homes per year which included affordable rent, shared ownership, private sale/rent and extra care.

To demonstrate their commitment to customers and the local communities Customer Boards had been established to ensure that customers were able to

	<p>contribute towards budgetary discussions.</p> <p>Wider issues for the Group included that grant funding subsidies received from central government towards the cost of affordable housing was disappearing. As a result rent levels had been increased although these were still below the market average.</p> <p>Following the presentation the Board was asked to vote on their preferences on the future allocation policy the results of which were as follows:</p> <p>How should Wiltshire Council consider Local Connection?</p> <ul style="list-style-type: none"> • Maintain an open housing register for all 8 • A local connection to Wiltshire is required to join 7 • Priority to those with a local connection to an area 24 <p>What is a Local Connection to an area?</p> <ul style="list-style-type: none"> • Employed in the area 15 • Lives or previously lived in the area 13 • Family currently reside in the area 12 <p>Should additional priorities be given to the following?</p> <ul style="list-style-type: none"> • Under occupation 13 • Employment 19 • Training 1 • Those who volunteer in the community 7 <p>Should we include any exclusions within the policy?</p> <ul style="list-style-type: none"> • Those with no identified housing need 8 • Those evicted or caused severe Anti Social Behaviour 31 • Those with significant rent arrears 2 <p>The Chairman thanked Nicole Smith and Julian Payne for the presentation.</p>
28	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p> <p>Clarification was provided that issue number 1594 would now remain open at the request of the Residents Association and that the highways issue in relation to speeding through the village of Oare although missing from the Issues List had been included.</p> <p><u>Decision:</u></p> <p>That issue number 1594 would remain on the Issue’s List.</p>

29	<p><u>Community Area Grants</u></p> <p>The Area Board considered a number of applications for Community Area Grant funding. The Chairman invited the local Councillor to introduce each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p><u>Decision</u> Pewsey Parish Council was awarded £500 towards the production and publication of a Neighbourhood Development Plan. <i>Reason</i> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including ensuring appropriate levels of affordable housing.</i></p> <p><u>Decision</u> Woodborough social Club was awarded £4,400 towards a new boiler for the provision of heating and hot water. <i>Reason</i> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including ensuring community facilities and events are maintained.</i></p> <p><u>Decision</u> Little Bedwyn Playing Field Trust was awarded £4,000 towards the rebuild of the wall to the playing field, conditional upon the remaining funds being raised. <i>Reason</i> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including supporting sustainability in the area.</i></p> <p><u>Decision</u> Pewsey Vale Youth Football Club was awarded £323 towards the under 14's football kit via a Small Grant Application. <i>Reason</i> <i>The application met the Community Area Grants criteria for 2011/12 and would support several Community Area Plan priorities, including the continued provision of sports for young people.</i></p>
30	<p><u>Street Light Switch Off Request</u></p> <p><u>Decision:</u> To approve the street light switch off request from Charlton & Wilford Parish Council.</p>
31	<p><u>Urgent Business</u></p> <p>There was no urgent business to be considered.</p>
32	<p><u>Future Meeting Dates and Close</u></p> <p>The next meeting of the Pewsey Area Board was scheduled for Monday 12</p>

	November 2012, 6:30pm at Burbage Village Hall, Eastcourt Road, Burbage, SN8 3AJ.
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	The Chairman thanked everyone for attending.
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Agenda Item 5a

Chairman's Announcements

Subject:	Informal Adult Education In Wiltshire - update
Officer Contact Details:	Simon Burke Head of Business and Commercial Services Schools and Learning Wiltshire Council Tel. 01225 713840 Simon.burke@wiltshire.gov.uk

Summary of announcement:

At its meeting held on 10th September 2012, Cabinet received a report on the outcome of the consultation on adult education in Wiltshire which had been undertaken and invited the cabinet to determine the future role of Wiltshire Council in respect of the provision of informal adult education. The full report can be found at <http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=141&MId=6122&Ver=4>

The cabinet agreed to support the option which had been recommended by ten area boards and Children's Select Committee and resolved:

- i. that the council adopt the role to facilitate the provision of informal adult education at a local level;
- ii. to approve the appointment of a 0.6 full-time equivalent part-time adult education officer to work with local community networks to develop a sustainable locally-based adult education provision including information on, and promotion of, opportunities;
- iii. to allocate budget of £32,000 from the revenue savings accrued from the closure of Urchfont Manor College to meet the costs associated with the appointment.

It is envisaged that the adult education officer will work with a few community areas at a time, to develop appropriate systems which will become sustainable. The officer's work could relate to the development of the community campuses if supported by the relevant area boards.

We will now seek to appoint to this position as soon as possible. When in post, the officer will be able to brief Area Boards on the priorities for their work and how it may benefit individual community area.

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Agenda Item 5b

Chairman's Announcements

Subject:	Community Infrastructure Levy (CIL) for Wiltshire – Consultation
Officer Contact Details:	CIL@Wiltshire.gov.uk
Weblink:	http://consult.wiltshire.gov.uk/portal
Further details available:	The charging schedule and supporting documents can be viewed online at: www.wiltshire.gov.uk/communityinfrastructurelevy

Summary of announcement:

What is the Community Infrastructure Levy (CIL)?

Wiltshire Council is in the process of preparing a Community Infrastructure Levy (CIL) charging schedule. CIL is a new charge that local authorities in England can place on new development in their area. The money generated through the levy will contribute to the funding of infrastructure to support growth.

Why has Wiltshire decided to implement the Levy?

Government, through legislation, has restricted the ability of local authorities to pool funding for off-site infrastructure and expects them to develop CIL. The government believe that this tariff based approach provides the best framework to fund new infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much money developers will be expected to contribute.

How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

Consultation on the preliminary draft charging schedule

A preliminary draft charging schedule has been developed which sets out the proposed charging rates for Wiltshire. The council considers that the preliminary draft charging schedule strikes an appropriate balance between contributing to funding infrastructure and not putting development across Wiltshire at risk.

In accordance with Regulation 15 of the CIL Regulations 2010 (amended 2011), comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012 at 5pm.

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Easy guide to the Community Infrastructure Levy

Public consultation on the preliminary draft charging schedule is open between 1 October and 12 November 2012.

What is the Community Infrastructure Levy (CIL)?

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Government, through legislation, has restricted the ability of local authorities to pool funding for off-site infrastructure and expects them to develop CIL. The government believe this tariff-based approach provides the best framework to fund new infrastructure in a fair and transparent manner. CIL will provide 'up front' certainty about how much money developers will be expected to contribute.

How will money from CIL be spent?

CIL is designed to contribute towards bridging the 'funding gap' between the total cost of new infrastructure required to support development and the amount of funding available from other sources. Wiltshire Council's Infrastructure Delivery Plan (IDP) identifies a range of physical, community and 'green' infrastructure projects that will be required to support the level of development as set out in the Wiltshire Core Strategy. Informed by the IDP, a list (known as the Regulation 123 list) will identify and prioritise which infrastructure projects will be eligible to receive money from CIL. CIL regulations also propose to allow the council to allocate a share of the levy raised in a local area to deliver infrastructure that local communities want – although this 'meaningful proportion' is yet to be set by the government.

What development will be liable to pay CIL?

CIL can be applied to most new buildings with 100m² or more of gross internal floor-space (or involves the creation of at least 1 dwelling), and is charged per square metre on net additional floor-space. The amount of CIL a development is liable to pay is based on its size, type and location. The rate(s) of CIL are set locally by the charging authority (Wiltshire Council) and are published in a charging schedule. The levy is payable by the developer on commencement of development.

What are the proposed CIL rates for Wiltshire?

The preliminary draft charging schedule proposes the following CIL charging rates by type of development in Wiltshire:

Development type	CIL charge (£/sq m)
Residential	£70
Retail (except retail warehouse, supermarkets and similar development)	£0
Retail warehouse, supermarkets and similar development	£175
Student housing and hotels	£70
All other uses	£0

How have these rates been calculated?

The proposed CIL rates have been informed by an up-to-date development plan (Draft Wiltshire Core Strategy), infrastructure planning evidence base (Infrastructure Delivery Plan) and viability assessment (prepared by consultants BNP Paribas). Having examined all available evidence it is considered that the proposed rates strike an appropriate balance between contributing to funding infrastructure and ensuring development across Wiltshire remains viable.

How can I comment on the preliminary draft charging schedule?

Comments are invited on the preliminary draft charging schedule during the consultation period starting 1 October and ending 12 November 2012.

The charging schedule and supporting documents can be viewed:

- online at www.wiltshire.gov.uk/communityinfrastructurelevy
- at libraries and the council's main office hubs.

We welcome your comments via the following means:

- online consultation portal: <http://consult.wiltshire.gov.uk/portal>
- email: CIL@wiltshire.gov.uk
- post: Spatial Planning, Economy & Regeneration, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

What is the timetable for implementing CIL in Wiltshire?

Representations received on the preliminary draft charging schedule will be taken into consideration in preparing the draft charging schedule. Following an additional period of consultation on this second draft, the charging schedule will then be examined in public by an independent inspector.



How will the levy affect planning obligations?

Developer contributions are currently collected through 'Section 106' planning obligations. Planning regulations state that there should be no 'double charging' for infrastructure through CIL and Section 106. So only CIL money pooled from multiple developments will be used to fund infrastructure on the 'Regulation 123' list. After a CIL charging schedule is adopted, planning obligations will still be used to deliver site-specific, direct requirements, without which a development should not be granted planning permission. As it stands, planning obligations will continue to be used to fund the provision of affordable housing, but this may change in the future.

Subject:	Victim Support
Officer Contact Details:	Julie Locks, Victim and Witness Development Officer 01380 738878 Julie.locks@victimsupport.org.uk
Weblink:	www.victimsupport.org.uk
Further details available:	Victim Support 01380 738878

Summary of Announcement:

Victim Support offers free confidential support to those people who have been a victim of crime. We have a team of professionally trained volunteers who can offer emotional and practical support whatever the impact on the victim.

We have specialist support workers who assist those that have been a victim of a serious crime including domestic violence and anti-social behaviour.

We are looking to raise our profile in the local communities and ensure that our service is available to all. We would therefore appreciate any opportunities to come along to community groups/events to talk about what we do.

We are also looking for venues to display our posters.

Any help would be greatly appreciated. Please ring Julie Locks on 01380 738878.

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Subject:	Impact of Welfare Reform
Officer Contact Details:	Emma Cooper Community Partnership Manger 01225 718627 Emma.cooper@wiltshire.gov.uk
Weblink:	http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm
Further details available:	From Wiltshire Council on: 0300 4560100

Summary of Announcement:

On 8 March 2012 the Welfare Reform Act 2012 was approved. This government change to welfare is designed to simplify the benefit system and encourage people to work. It will affect many people across the country and if you are in receipt of benefit, or an employer, then it will affect you too. The council is working with partners to make sure information and support is available to all those who need it. The changes include:

- Benefit cap
- Under-occupation rules (housing benefit)
- Universal credit
- Disability Living Allowance
- New Council tax scheme
- New social fund

Further information is available on the council's website: <http://www.wiltshire.gov.uk/counciltaxhousingandbenefits/welfare2012reform.htm>. Or telephone the council on: 0300 456 0100

An 'infographic' has been commissioned by Wiltshire Money which is the financial inclusion partnership for the county. The film is less than 4 minutes long and we will watch this now: <http://www.youtube.com/watch?v=dd29tTwwT8>

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‘Understand autism’

Wiltshire Area Boards 2012/13

“Treat me the way they would like to be treated. Take into account my disability but remember me and my rights” (Wiltshire resident)

Introduction – What is autism?

Autism is a lifelong condition that affects how a person communicates with, and relates to other people and the world around them.

Autism is a spectrum condition, which means that, while all people with autism share certain difficulties, their condition will affect them in different ways.

The three main areas of difficulty which all people with autism share are sometimes known as the 'triad of impairments'. People have difficulties with:

1. social communication (e.g. difficulty with both verbal and non-verbal language, interpreting comments very literally, while thinking that people always mean exactly what they say)
2. social interaction (e.g. difficulty recognising or understanding other people's emotions and feelings, and expressing their own, which can make it hard to fit in socially)
3. social imagination (e.g. difficulty understanding and predicting other people's thoughts or behaviour and making sense of abstract ideas or situations outside of the immediate daily routine).

“The complexities of communication with people with autism are more than just a noisy room and speaking plainly” (Wiltshire resident)

Why are we going to area boards?

“they feel alone and alienated as people will often give them a wide berth”

(Wiltshire resident)

1. It can be hard to create awareness of autism as people with the condition do not 'look' disabled: parents of children with autism often say that other people simply think their child is naughty; while adults find that they are misunderstood. We would therefore like to share how autism affects individuals in Wiltshire so there is more understanding about the condition.
2. We have worked with a lot of local people with autism and their families to form a plan about how changes will be made. We would like to share this with you and see where your local area can support any improvements.

Why this area is important?

- **Autism is not uncommon**

It is estimated that 1 in every 100 people have autism and therefore in Wiltshire, we estimate that over 4,500 individuals are affected by the condition.

In Wiltshire, we know about (a little over) one thousand children and adults with the condition. Many of these people will also have a learning disability or mental health problem (autism, in itself, is neither).

We therefore believe that there are over 3,500 people in Wiltshire with autism who are unknown and may not get any support from other means.

This may well be appropriate as many people with autism can live relatively independent lives, however, because of the hidden nature of the condition, many people have also said that they find it difficult to get the right understanding and support, at the right time, from the same local services as everyone else.

We think that this could affect around 2000 in Wiltshire who have a form of autism (aspergers or high functioning autism) which is 'hidden' but nevertheless, may still struggle in life.

Very often, without low level natural and community support or understanding, these individuals tend to come to the attention of statutory services later on in life; this is usually at crisis point which has a negative impact on the individual and tends to be much more intensive and costly.

“Bewildered, not knowing where to turn” (Wiltshire resident)

“Prevention and support is much better than trying to pick up pieces afterwards” (Wiltshire resident)

- **Poor outcomes**

People with autism tend to have significantly poorer outcomes than others. As an example, national research shows that only 15% of adults with autism have a job. In comparison, the employment rate for disabled people, as a whole, is 48% indicating the low rates. This is despite the fact that many people with autism have unique skills and abilities that can help a business thrive (ie. problem solving skills, attention to retail, ability to retain detailed factual knowledge, excellent memory, technical abilities etc).

“Use of careful planning, strategy and therapeutic relationships can steer them through this [work] successfully developing their self awareness and ability to cope” (Wiltshire resident)

- **The Autism Act 2009 places duties on local areas**

“It seems that there is the assumption that at 18, all problems cease”

(Wiltshire resident)

In March 2010, the first ever strategy for improving the lives of adults with autism in England was published.

This strategy set out a number of key actions and recommendations which the government decided were the most important:

1. Making sure that more people understand about autism.
2. Making it easier for adults to get a diagnosis of autism. A diagnosis is when a doctor tells someone that they have autism.
3. Making it easier for adults with autism to choose how they live, and get the help that they need to do this.
4. Helping adults with autism to find jobs.
5. Helping local councils and health services to write plans so that the adults with autism who live in their area get the help that they need.

If you would like to find out more detail about what the strategy says, please follow this link: www.autism.org.uk/dhstrategy

The Wiltshire Autism Partnership

To help Wiltshire plan how to make these key priorities happen, a 'Wiltshire Autism Partnership' meet five times per year. This group includes people with autism, parent/ carers and professionals from different teams, agencies and organisations.

The group have done a lot of work to consult with local people. They have developed a strategy and are now finalising a plan detailing how the changes will be made. To view these documents, please visit:

<http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>

How area boards can help?

“Awareness that certain groups in our communities are more sensitive and vulnerable.....gives me faith that this can be extended to those on the autistic spectrum” (Wiltshire resident)

To promote more understanding and acceptance about the nature of autism in the local area: improved recognition, awareness and minor adjustments in the community would alone, contribute significantly. We would therefore welcome the opportunity to hear your views and ideas for improvements as the success of this work will be limited if there is a 'standalone' approach.

Useful websites

- <http://www.wiltshire.gov.uk/healthandsocialcare/disabilities.htm>
- <http://www.autism.org.uk/>

Contacts

For further information about the autism work please contact the disabilities commissioning team on 01225 718559 or email: disabilities@wiltshire.gov.uk

If you are a carer or person with autism (or think you may have autism) and feel that you may need some help, please contact 0300 456 0111 and someone will be able to tell you about the process of having an assessment to see if you are eligible for support.

WILTSHIRE COUNCIL

PEWSEY AREA BOARD
12 November 2012

Applications for funding to support projects for young people

Purpose of the Report

To ask Councillors to consider the details of three applications for funding from a separate Youth Funding budget of £4,494 allocated to the Board:

1. Young People from Pewsey Vale School are seeking £1,000 to purchase 6 Kindle Fire devices and 8 electronic books per kindle to improve literacy amongst reluctant readers. The Kindle Fire has background colour which can be altered to blue or yellow which has been provide to help students with dyslexia. Mentors from Year 10 will work on a one to one basis with the reluctant reader over the course of the term. This will happen once or twice a week. Each term a new set of reluctant readers will be assigned to the mentors.
2. Young people from Pewsey Vale School are seeking £1,000 towards a nature garden to increase their practical skills in landscaping through planting trees, shrubs and flower beds; to develop the pond and to develop partnerships with local people and businesses to gain their input and ideas.
3. The Great Bedwyn Youth Group is seeking £686.96 for a Graffiti Workshop as they wish to learn a different form of art. A local artist can deliver 4 weekly 2 hour sessions to teach the young people about creating a piece of art that is personal.

Background

1. Area boards have been given extra funding to engage young people who are currently unable to access existing services (e.g. by providing transport to existing provision/delivering services in rural areas/delivering services that target specific groups.)
2. Pewsey Area Board has £4,494 allocated to these youth funding projects, which is in addition to the Community Area Grant budget.
3. It has been agreed that a Participatory Budgeting process can be used as a method of allocating Area Board's youth funding in accordance with the principles of local governance. The Participatory Budgeting Unit defines PB as: 'Participatory Budgeting is a method where local people decide how to allocate part of a public budget. It directly involves local people in making decisions on the spending and priorities for a defined public budget and aims to increase transparency, accountability, understanding and social inclusion in local government affairs.'

Main Considerations

4. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
5. The Youth Funding item will adopt the principles of participatory budgeting process with decisions made by those present in the room, that is, Board members and members of the public present on the day.
6. The process followed will be:
 - Each applicant/s present their project to the meeting, this might be a verbal or power point presentation, a video or other means of communicating the salient points of the project followed by
 - a question and answer session. Questions can come from Members of the Board or Members of the Public
 - Once all applicants have presented and answered any questions, voting will take place using voting handsets. Voters will be advised to bear in mind the following criteria when voting:
 - Does the project demonstrate value for money
 - Will the project leave a legacy for the area
 - Are there demonstrable benefits for young people
7. Success will be measured by votes cast
8. Unsuccessful projects will be advised to discuss other means of funding their projects with the Community Area Manager.

Implications

9. Environmental Impact of the Proposals

Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

10. Financial Implication

Awards must fall within the £4,494 budget allocated to the Pewsey Area Board.

11. Legal Implications

There are no specific Legal implications related to this report.

12. HR Implications

There are no specific HR implications related to this report.

13. Equality and Diversity Implications

There are no specific Equality & Diversity implications related to this report.

Recommendation

It is recommended that the Area Board:

- Adopt the participatory budgeting process as indicated in sections 4, 5 and 6 above as a method of distributing Pewsey's youth initiatives funding.
- Agrees to support the enclosed applications for the participatory budgeting process, and allocates the budget of £4,494 to take the three applications selected through the process.

Report Author: Caroline Brailey, Community Area Manager

Tel No: 01225 718609

E-Mail: caroline.brailey@wiltshire.gov.uk

Appendices:

Appendix 1: Youth Funding Proposal: Kindle e-Readers

Appendix 2: Youth Funding Proposal: Nature Garden

Appendix 3: Youth Funding Proposal: Graffiti workshop

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Crime and Community Safety Briefing Paper Pewsey Community Area Board 12 November 2012



1. Neighbourhood Policing

Team Sgt: Vincent Logue

Pewsey West Team

Beat Manager – PC Richard Barratt
PCSO – Joe Sadd

Pewsey East Team

Beat Manager – PC Teresa Herbert
PCSO – Melissa Camilleri

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Police Authority Representative:

Mrs Gill Mortimer is a member of the Wiltshire Police Authority and has the responsibility for overseeing matters in the community area.

Please contact via Wiltshire Police Authority Tel. 01380 734022 or
<http://www.wiltshire-pa.gov.uk/feedback.asp>

4. Performance and Other Local Issues

Pewsey NPT has lost a valued and hard working member of the team. Helen Ringstead has now become a Police Constable and is currently undertaking appropriate initial training at Police Headquarters. To maintain our effective service delivery PCSO Joe Sadd has moved to cover the Pewsey west beat with PC Richard Barratt, and Melissa Camilleri is the PCSO for the East beat along with PC Teresa Herbert.

The theft of metal remains a national problem and there has been an increase in our recording of theft of lead from churches and other buildings. Those who look after properties with lead roofs are making efforts to prevent offences through installation of CCTV, additional lighting and other security measures such as Smart Water. Pewsey officers recently arrested 2 local males in possession of stolen lead and both have been charged and are now on court bail awaiting trial.

The misuse of drugs is an ongoing concern and we continue to receive some very good intelligence, which we have acted on. Helen Ringstead recently saw youths acting suspiciously in a car park in Pewsey. A male was found with drugs in his possession and was later charged with possession with intent to supply. We await the outcome of that case.

Due to close planning with the organisers and greatly appreciated support from the Special Constabulary, Pewsey Carnival events took place safely and with very little incidents of disorder. On the evening of the main procession 10 Regular officers, 16 Special Constables and 6 PCSO's were on duty for this very popular event which saw thousands of people on the streets of the village. Officers entered into the spirit of the event while being able to deal robustly with those who presented any risk of causing disorder. There was only one arrest associated with the carnival over the 2 week period.

Crime Statistics

In the table below, you will see a category of Victim Based Crime. These are all crimes where the victim is not 'the state'. Crimes such as drugs offences and public order will not be included in this category. The types of offences that make up this category are burglaries, vehicle crime, criminal damage, arson and violence against the person.

Detection rates in all but one category have increased over the reporting period, most notably for Domestic Burglary which has risen from 0% this time last year to 43%. There has been a small drop in the detection rate for violence against the person from 58% to 50% but this is still a strong detection figure in this category, together with a reduction in the number of offences committed.

There is an anomalous situation regarding burglary as there has been a reduction in non-dwelling burglaries of 20% (20 less offences) while there has been an increase of 31% (5 more offences) in dwelling burglary.

Vehicle crimes have risen by 6 over the year mostly due to cars being broken into at beauty spots despite the enormous efforts of the NPT and partners to combat this. It seems the message not to leave valuables in cars is still not being received by some motorists. In the summer months, many of the cars being broken into are from other European countries.

It is excellent to see a reduction of instances of Antisocial Behaviour (ASB) of 12%.

EC Pewsey	Crime				Detections	
	October 2010 - September 2011	October 2011 - September 2012	Volume Change	% Change	October 2010 - September 2011	October 2011 - September 2012
Victim Based Crime	387	394	7	2%	12%	17%
Domestic Burglary	16	21	5	31%	0%	43%
Non Domestic Burglary	98	78	-20	-20%	0%	0%
Vehicle Crime	54	60	6	11%	2%	7%
Criminal Damage & Arson	78	90	12	15%	13%	20%
Violence Against The Person	52	46	-6	-12%	58%	50%
ASB Incidents (Year to Date)	147	129	-18	-12%		
Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Violence Against the Person in the previous 12 month period (September 2011 - August 2012) and have recorded the lowest Domestic Burglary volume per 1,000 population.						
* Detections include both Sanction Detections and Local Resolution						

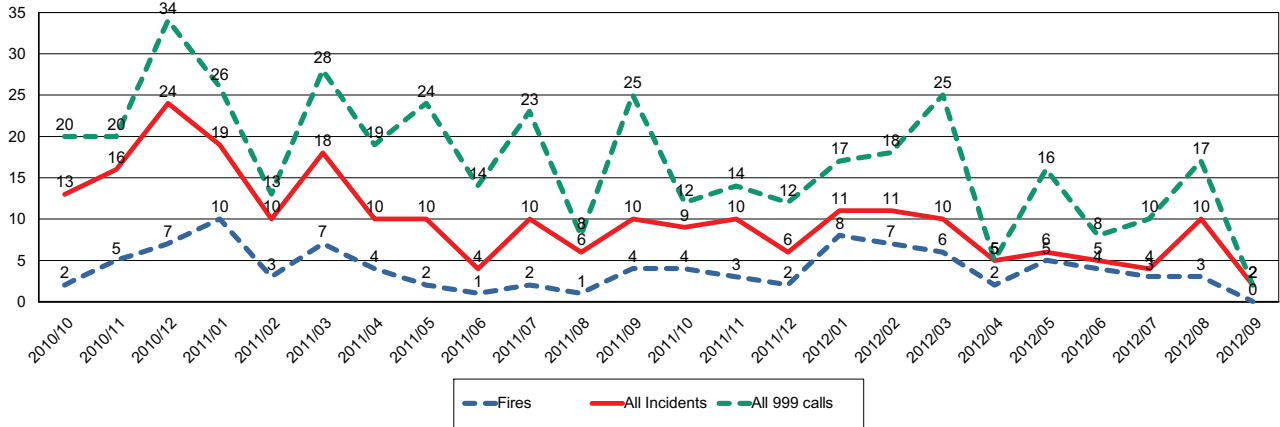
Inspector Matthew Armstrong
Area Commander



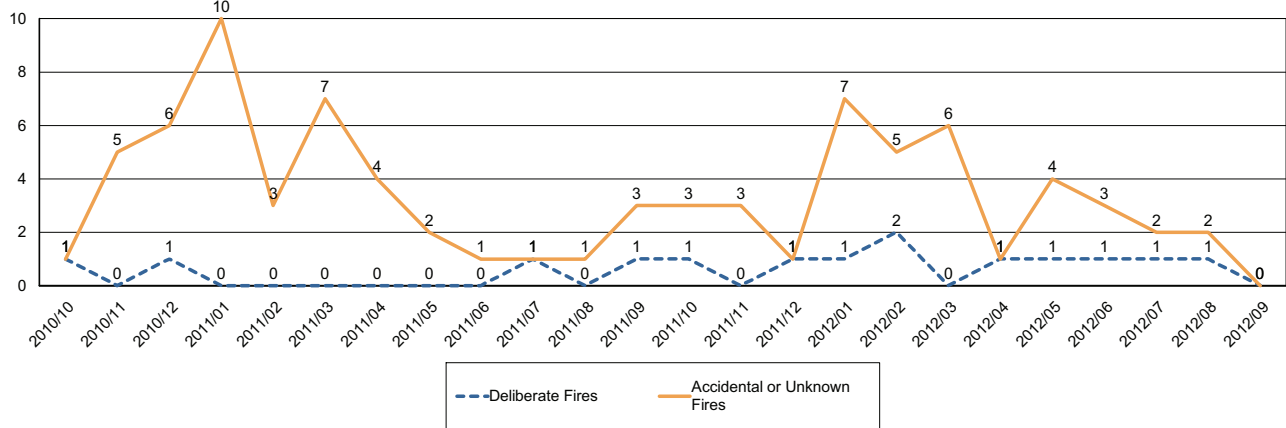
Report for Pewsey Area Board

The following is an update of Fire and Rescue Service activity up to and including September. It has been prepared using the latest information and is subject to change.

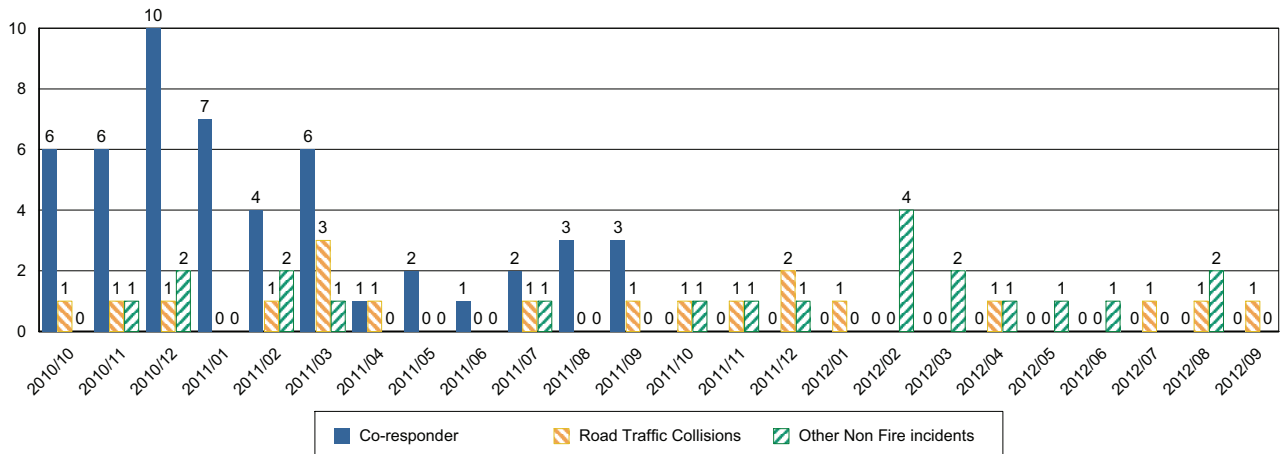
Incidents and Calls



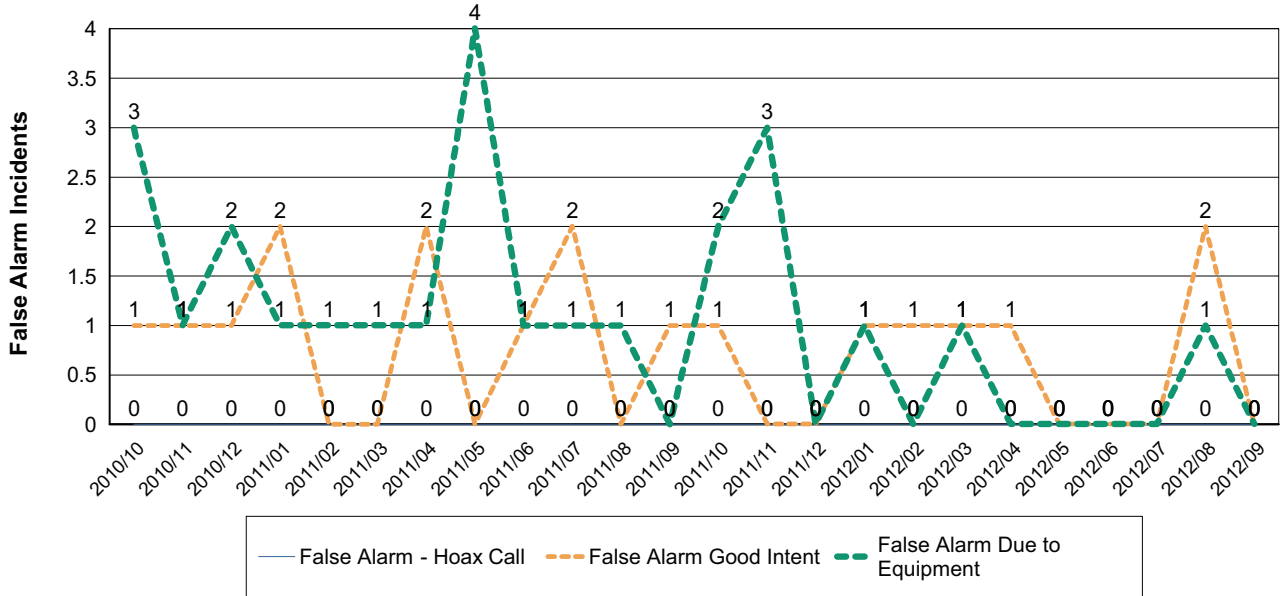
Fires by Cause



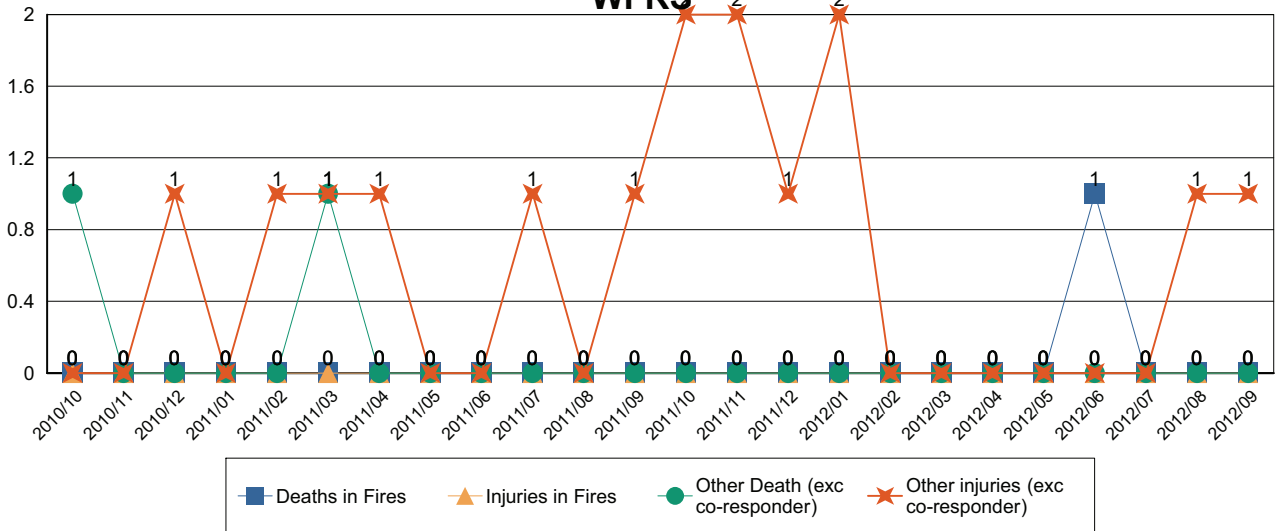
Non-Fire incidents attended by WFRS



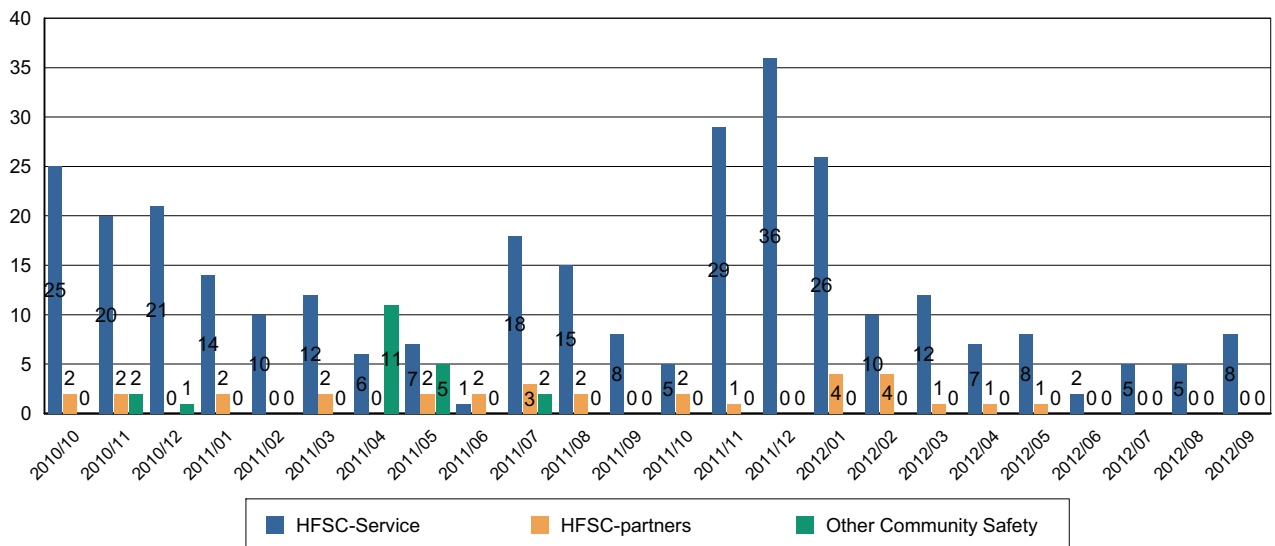
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

October 2012 update

Pregnant women offered whooping cough jab

Pregnant women across Wiltshire are being offered the whooping cough vaccination, following a national increase in the number of cases.

The vaccination will boost short term immunity passed on by women to their babies while they're still in the womb. Newborns will still need to be vaccinated between two and four months of age, so that they continue to be protected.

GPs will be giving the vaccination to women who are at least 28 weeks pregnant, in order to optimise its effectiveness.

Whooping cough – or pertussis is a highly contagious bacterial infection of the lungs and airways. The condition usually begins with a persistent dry and irritating cough which progresses to intense bouts of coughing. These are followed by a distinctive 'whooping' noise.

The Department of Health is encouraging all women who are 28 weeks pregnant or more to have the vaccination because immunity from the vaccine will pass to your baby through the placenta, helping to protect them in their first few weeks of life

If you're approaching 28 weeks pregnant or more, please contact your GP practice to find out more about the vaccine and book an appointment to receive it.

For more information on the whooping cough vaccine in pregnancy, visit the NHS Choices website: <http://www.nhs.uk/Planners/vaccinations/Pages/Adultshub.aspx>

Keep warm and well

Now that the clocks have changed and we have already seen temperatures plummet, NHS Wiltshire is urging people to keep warm and well this winter:

"The cold can have serious consequences, increasing the risk of strokes and heart attacks as well as colds and flu," says Medical Director Peter Jenkins; "Wrapping up warm, keeping the heating turned up and keeping a well-stocked medical cabinet incase you do catch a cold or flu are all sensible steps to take."

"It's particularly important to stay indoors during very cold weather if you have a respiratory illness – and all elderly people should avoid going out on icy pavements. This means staying at home until later in the morning when the ice has melted. Even if you have a doctor's appointment first thing, try and reschedule it for later – your surgery will usually be happy to help with this. It's better to wait than risk falling on the ice."

NHS Wiltshire has produced five top tips on staying warm and well this winter.

1. **Keep your home warm** – set your central heating to between 65 and 70 degrees Fahrenheit (18-21 degrees centigrade). Heat the room you sit in during

- the day to 70 degrees, and your bedroom to 65 degrees. When it's very cold (as it is at present), set the heating to come on earlier so that you're not waiting for your home to warm up.
2. **Have your flu jab.** Everyone over 65, or with a wide variety of health conditions, is entitled to one free of charge. Immunity takes effect almost immediately, so even though a flu outbreak is currently well underway, you can still protect yourself by getting the jab – just call your GP to make an appointment.
 3. **If you do fall ill with flu, it's best to stay at home.** Flu is caused by a virus, and cannot be treated with antibiotics – so a visit to your GP is not necessarily the best course of action.
 4. **Vomiting and diarrhoea bugs** caused by norovirus are common and very infectious. This can be a very unpleasant condition, but the best advice is to stay at home and drink plenty of fluids until the symptoms pass. Norovirus is highly infectious, with an incubation period of between one and three days. For that reason, you should wait 48 hours after symptoms have stopped before going back to work or school.
 5. **Keep a well-stocked medicine cabinet**, with supplies of ibuprofen, paracetamol and your favourite cold remedy at hand.

Where to go when you're ill

The following points should be helpful when deciding who to contact.

- Pharmacies offer over-the-counter medicines and advice. As well as being open during regular retail hours, they operate an out-of-hours service on a rota basis;
- Call NHS Direct for advice on 0845 46 47 or go to www.nhsdirect.nhs.uk. They can give a wide range of advice and information about many conditions;
- Use the minor injuries units at Chippenham and Trowbridge for cuts, burns and other injuries – but not for colds, flu or vomiting;
- Make an appointment with your own GP - an out-of-hours service is also available;
- If it is a genuine emergency, go to your local A&E department or call 999 for an ambulance.

The next PCT Cluster Board Meeting will be held on Wednesday 28 November at 10am in the Conference Room, Southgate House, Pans Lane, Devizes.

Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire, email: stacey.saunders@wiltshire.nhs.uk

Update for Pewsey Area Board

Update from	Woodborough Parish Council
Date of Area Board Meeting	12 November 2012

Headlines/Key Issues

- New Path for Children and Parents from the Social Club Car Park to Broad Street – construction is now underway – Broad Street entry/exit point being completed in conjunction with Highways – proposed opening date is 8 November – possible attendance/opening by the Bishop of Salisbury
-
- Potential privacy issue for two residents in Smithy Lane caused by new path – additional hedge planting being investigated by the parish council in conjunction with those residents
-
- Potential speeding issue in Smithy Lane has been raised by residents (possibly in relation to the new path) – the parish council has not yet been approached by those residents – Area Board Manager is investigating the viability of carrying out a speed survey
-
- Parish Council is working with the School on the latter's TAOSJ bid, which has received a recommendation (with possible conditions) to proceed to the next stage of funding
 - Parish Council has commissioned, and recently received, an independent report on Road Safety in the village (and specifically in the area of the school) that has been made publicly available to all parties concerned
 - Woodborough Road Safety Group – is active with the parish council in the development of the Neighbourhood Plan. Woodborough is one of seven villages having registered an 'interest' in being part of the Pewsey Neighbourhood Development Plan

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What is the campus, and where?

The Pewsey Area Campus will be largely clustered on the present Leisure Centre site, which currently provides leisure and youth facilities, and the new library which has some potential for wider use.

This is where you will be able to access a range of local services, including the most important themes arising from our canvassing including:

- Leisure
- Youth
- Community Services - those provided by Wiltshire Council as well as partners.

All of the above will be affordable/sustainable over the next 25 years, plus. We have also identified a requirement for a mobile satellite service to take some of these community services to outlying villages.

Who and What are the Campus Team?

We are a group of local people who were appointed by the area board in May 2011.

Our details can be found on the WC website, under 'Area Boards/Campuses'.

What have we been doing so far?

We have consulted you and reported back to the Area Board on a regular basis, you can view the notes of our Team meetings on the website to keep up to date with our discussion.

GOOD NEWS

We can now report that Wiltshire Council Cabinet has approved all of our proposals and agreed to provide the capital funding.

Visit our new Pewsey area campus website

www.pewseyareacampus.co.uk

We shall be using this site for the foreseeable future to keep you up to date on developments.

Pewsey Area Campus

Leisure · Youth · Other Services



www.pewseyareacampus.co.uk



So what is happening next?

- Complete feasibility studies.
- Commence detailed discussions with the appointed architect.
- We hope to submit the planning application during spring 2013.
- Continue discussions with our On-site partners. (Pewsey Vale School, Pewsey Primary School, Children's Centre, Leisure, Youth and library services).
- Continue discussions with WC service providers and other voluntary and community sector organisations.

How can I keep up to date with the project or get in touch with the campus team?

We welcome your views and feedback on the campus proposal. You can get in touch through the campus website or email CampusConsultation@wiltshire.gov.uk

It will be important, and you are strongly encouraged, to come back to us with comments and further suggestions; we value highly your input into what will be a long-term service centre for you and your families.

Best wishes from,

The Pewsey Area Campus Team

Wiltshire Involvement Network (WIN)

Report to Wiltshire Area Boards

September 2012 to November 2012

WIN is one of a nationwide system of Local Involvement Networks (LINKs) set up under the *Local Government and Public Involvement in Health Act 2007* to listen to the concerns of local people, community groups and organisations about their health and social care services. They all want to see these services change for the better. By sharing your views and experiences of health and social care in Wiltshire, you can help influence how services are planned and run. The work that WIN has carried out from September to November 2012 is set out below:

- The WIN Outreach Group met twice to discuss its work plan and arrangements for representing WIN at all area board meetings. A draft response to the Care and Support Bill consultation was also discussed. Final preparations were also discussed for the WIN 'Carers and Services that help people to live at home' event that will take place on the 19th October in Salisbury
- The WIN Officer attended the Regional LINKs meeting in Taunton to hear updates from NHS South West and the Local Government Association on LINK legacy and handover documents, the Equality Delivery System and information about how other Local Involvement Networks across the region are coping with the transition into Healthwatch.
- The WIN Chair, Phil Matthews, attended a meeting of Wiltshire Council's Shadow Health and Wellbeing Board, on which he represents WIN. He also represents WIN on Wiltshire Council's Health and Social Care Select Committee.
- Following two informal Enter and View visits to Athelstan House, Malmesbury, and Hungerford House, Corsham, which took place in July, full reports have been written and shared with the commissioners, providers and regulators of both services. Copies of the report can also be found on the WIN website. (WIN has the statutory power to enter and view any health or social care facility in Wiltshire.) A programme of unannounced visits is now being planned to other care homes across Wiltshire. WIN works closely with the CQC to ensure health and social care premises meet the required standards.
- During the period WIN members and staff attended the following events to promote the work of WIN and to listen and engage with members of the public to establish issues and concerns from around the county:
 - Wiltshire and Swindon Users' Network Annual General Meeting
 - Wiltshire Equality Network – Mental Health – Ensuring Positive Outcomes event
 - Carer Support Wiltshire Annual Review meeting
 - Wiltshire Patient Participation Group Forum
 - CCG Stakeholder Assembly
 - Voluntary Sector Assembly
 - AWP – Moving Forward Together Event

- Housing Tenants Open Day in Salisbury
- Age UK Wiltshire Annual General Meeting
- WIN, the Wiltshire and Swindon Users' Network and Wiltshire Council are committed to transforming how blind, partially sighted and visually impaired people are supported. With this in mind a series of workshops has been organised to help us to define:
 - What works really well within the current services on offer?
 - What needs to change within the current services?
 - What are the key issues and priorities for developing services?

A final list of recommendations will be taken forward for discussion with the Council, NHS Wiltshire and the Clinical Commissioning Group as to how services can be developed or enhanced in the future. For more information contact us.

- WIN has been working closely with Wiltshire Council's Help to Live at Home service and Carers Support Wiltshire to promote services available for people to help them to live safely and longer in their own homes. An information and promotion event took place at the end of May in Devizes which saw 100 people receive updates from Wiltshire Council, Carers Support Wiltshire, Youth Action Wiltshire, Age UK Wiltshire, Wiltshire Medical Services and Mediquip. WIN received some extremely positive feedback from attendees. WIN was asked by Wiltshire Council to replicate the event in Salisbury to ensure that the information was promoted as widely across Wiltshire as possible. The event in Salisbury will take place on Friday 19th October at the City Hall.
- The WIN Healthwatch Implementation Task Group met with a representative from Wiltshire Council to be updated on the progress of Healthwatch Wiltshire.
- The WIN Chairs met with the Wiltshire and BANES Compliance Inspector for the Care Quality Commission (CQC) to share information and discuss issues of concern. These meetings take place on a bi-monthly basis and enable WIN to have open and clear communication with the CQC.

A report of all meetings attended by members and staff is produced and shared with the wider membership and published on the WIN website.

Dates for your diary:

Friday 19th October – WIN 'Carers and Services that Help People to Live at Home' Event, Salisbury

Wednesday 7th November – First Vision Ahead workshop, Devizes

Wednesday 14th November – WIN Public Meeting (hospital and community discharge), Melksham

For more information on the above meetings or if you would like to be involved with WIN, or find out what our future plans are contact us on 01380 871800, winadmin.wsun@btconnect.com or find us online at www.wiltshireinvolvementnetwork.org.uk

Pewsey Community Area Transport Group Meeting held on Wednesday 24 October 2012

1. Apologies and Introductions

Attendees

Robert Hall – Pewsey Area Board
Terry Eyles – Pewsey Parish Council
Colin Gale – Rushall Parish Council
Peter Deck – Pewsey Parish Council
Mark Stansby – Wiltshire Council
Peter Hanson – Wiltshire Council
Adrian Hampton – Wiltshire Council

Patrick Wilson – Pewsey Chamber of Commerce
Caroline Brailey – Wiltshire Council
Jerry Kunkler – Pewsey Area Board
Spencer Drinkwater – Wiltshire Council
Vincent Logue – Wiltshire Police
David Proto – Manningford Parish Council

Apologies

Paul Bollen, Richard Netherclift

2. New delegations to CATG

- 2.1 Review of C and unclassified roads – current status – Mark Stansby confirmed that the two areas that we put forward have been accepted.
- 2.2 SID Rota – current status – Caroline confirmed that the deployment of the SID machine according to our rota has been delayed, due to resourcing issues across the County. A new process and policy for deploying SIDs is being prepared.

3. Overheight Vehicle Diversion signs

- 3.1 Following the Area Board meeting of 10 September Rushall Parish Council have requested through CATG a formal assessment of HGV traffic in Rushall – This was unanimously agreed – **Action Caroline to contact Laura Gosling** (this assessment will also include traffic travelling through Chirton as it is the same route). It was agreed that this did not have to go back to the Area Board as it was a recommendation that Rushall brings a request for the formal assessment to CATG.
- 3.2 The Area Board on 10 September requested full data (types of vehicles) from the recent traffic survey in April 2012. Mark Stansby has requested the data.
- 3.3 The Area Board on 10 September recommended that the ambiguous sign on the splitter island at the town end of Nursteed road be changed to ensure that only high sided vehicles are directed along the A342 – Mark reported that the sign is on order should be put up in November.
- 3.4 The Area Board on 10 September recommended that Adrian Hampton attend the next CATG meeting to address maintenance issues on the verges in Rushall. It was agreed that the local engineers will meet with Rushall PC to look at the verges before Christmas and agree a schedule of maintenance – Action **Peter Hanson**

4. **Pedestrian Access to Station**

At the last meeting CATG were informed that the bid for substantive funding was refused. It was evident that to move forward there would need to be a feasibility study. Mark was asked to come back to this meeting with an idea of costs. Mark reported that a feasibility study for preliminary design and realistic price will cost £10,000 – it will involve quite a bit of work. The CATG chairman asked for the group's views on whether the £10k put aside by the area board should be used. It is the CATG and Area Board's top priority. Everyone agreed.

Spencer said that as part of the Trans Wilts LSTF Bid he has some funding for schemes that are ready to proceed, and a feasibility study would meet that criteria. He said he could offer £5,000 towards the feasibility study. It was therefore agreed that half of the £10k from the area board be used to match this, allowing £5,000 to be returned from the area board's budget.

Recommendation to the Area Board that it allows CATG to commission a feasibility for the Pedestrian Access to Pewsey Station Project, and uses £5,000 of the money set aside earlier this year (with the remaining £5,000 going back into the Area Board's Budget)

5. **Budget**

Caroline circulated the budget for 2010/2012. Mark explained that over the last two financial years there were some overspends due to estimations being out. Quotes will be issued in the future to include a greater contingency percentage to allow for "unforeseen" works during construction. There was an overspend. The budget for this financial year is £12,377 less the overspend. Commitments include £4,000 to the Wilcot Road project. The current balance is £7,283

6. **Review Priority List**

Pedestrian Access to Pewsey station would remain at number 1 but amended to reflect that a feasibility study will be done.

It was agreed that Wilcot Road could be removed from the list as this is now under construction.

Grey Flags, Upavon. It was unlikely that there were enough CATG funds to complete the works and it is not yet known if there will be funding for 2013/14 so CATG cannot make any financial commitment at this time. To consider again at the next meeting. It was agreed that:-

- **Mark would prepare a design and estimate**
- **Caroline would write to the Parish Council to ask what their contribution is to the scheme**
- **Caroline to invite a representative from Upavon Parish Council to the next CATG meeting.**

Spencer had scored the two remaining Rushall Schemes at 36 and 37. Colin asked if there was any progress on the Pedestrians in Road warning sign **Action: Mark to chase.** It was agreed to add a new scheme – dropped kerbs at The Knapp, Great Bedwyn. There needs to be some footpath works to enable a level crossing point. **Action Peter Hanson to produce some costings, Spencer to score.**

7. Review Current Area Board Issues List

535 Manningford – the survey will be done when the weather is better, in the New Year.

538 Chirton A342 – requested monitoring by the Police of the new speed limit. Advised that they should be in place for at least 6 weeks. **Action Caroline to request Police monitor once 6 weeks have passed.**

2434 Broadfields Pewsey – The speed survey did not flag up any issues, the situation at weekends and evenings has been monitored regarding congestion, speeding and parked cars and nothing of concern has been reported. The hedge will be cut as part of its annual maintenance. It was felt that the only solution that can be offered is selective parking controls and the resident should write to the parish council to ask them to consider this. Similarly Wiltshire Council would not support a one way system unless this was supported by the parish council. However it was felt that such a system would increase speeds on the estate. The CATG recommends that the issue be closed **Action: Caroline to write to Mr Mutter on behalf of CATG.**

2469 Cross Hayes, Wilcot – Advance warning signs are already in place. **Action: Mark will investigate if this meets the criteria for stop signs**

2479 Rushall pinch point, vehicles hitting wall. There is potential for a scheme which could involve removing lines and cats eyes. **Action: Mark to produce costings for the next meeting**

2593 Smithy Lane Woodborough – a resident is concerned that once people start using the footpath through the field that vehicle speeds will increase. Caroline is trying to arrange a speed survey. CATG asked that the Parish Council's view should be sought. **Action: Caroline to contact Woodborough Parish Council**

2603 Safety on the road adjacent to the Station at Great Bedwyn due to lack of lighting, speeding and a missing safety barrier. **Action: Mark to contact the officer responsible for safety audits.**

8. Any other Business

Peter Deck expressed concern that Wessex Water has now dug the road up twice at Broomcroft Road. Peter Hanson responded that they had to do it in two stages, firstly to put the pipes in and then connect them and then reinstate the road. They have been fined as they have taken too long to do the works.

Peter Deck asked about the recent order for the new yellow line scheme in Broomcroft Road as it doesn't cover the Avon Leaze junction. Mark advised that the Parish Council would have to raise an objection to the proposal and explain the reasons why.

Peter Deck expressed concerns that the Wharf Bridge has still not been repaired. The School have done their side but the other has not been done and the traffic lights fail regularly. Peter Hanson said that the Canals and River Trust had been let down by their contractor but they are now going to push for these works to be done and Peter Hanson has asked them to inform the Parish Council of the programme for works.

9. **Date of next meeting** – 23 Jan 2pm – Pewsey Parish Office

Area Board Issues November 2012

Issue Location: Pewsey

ID	Division	Summary of Issue	Status
72	Pewsey	Pedestrian Access to Pewsey Station	The bid for substantive funding was unsuccessful. CATG recommends to the Area Board that a feasibility study is carried out – this will cost approx £10,000 - £5,000 is available from Wiltshire Council from the Trans Wilts LSTF bid. Future funding applications would benefit from more robust data.
91	Vale	Footpaths in Rushall	Phase I complete - issue remains on CATG priority list until funds are available
535	Vale	Increasing volumes of traffic using C52 (Manningford) as a rat run	Manningford Parish Council representatives attended the last CATG meeting where a number of options were discussed. It was agreed that a survey would be done by the parish council to get some data and a number of pinch points may be considered. Survey was due to be done in September and report back to CATG in October however the road has been closed due to bridge repairs so this has been delayed until next year.
538	Vale	Speeding on the A342	The stretch of A342 through Chirton has been reduced to 40mph. A speed survey concluded that the level of speeding through the village is below the threshold for community speed watch. The Parish Council requests that the speeds are monitored. (CATG agreed to ask the Police 6 weeks after the limit was put in place)
594	B&B	Problems with commuters parking in residential area The Knapp Great Bedwyn	Advisory access protection and disabled parking bay road markings have now been put in place. Network Rail had applied for funding from the Department for Transport for an extension to the station car park but this was unsuccessful. This issue remains open pending decision on electrification as residents fear that this will cause big problems.
605	Vale	Parking problem outside Chirton School	The parish council and school are working on a new travel plan
1723	Vale	Speeding through Alton Priors	Parish Council undertaking Community Speed Watch. Area is on the list for twice yearly SID. Issue raiser still concerned - have asked NPT to carry out speed checks (01/06/12)
1884	Pewsey	Footpath between Prospect and the French Horn	This is on the CATG list
1931	Pewsey	Footpath needed from Sunnyhill Lane towards Prospect	This is on the CATG list
1964	Vale	Footpath at Grey Flags, Upavon	The senior highways engineer is arranging a site visit as the parish council now wish to proceed with a shorter section that has permission from landowners
2142	Pewsey	HGV Diversion Signs in Devizes	The Area Board 10 September resolved:- 1.That the Community Area Transport Group (CATG) consider a formal assessment of the options for improving pedestrian safety in Rushall; done 2.That the data from the recent traffic survey on the A342 in April 2012 be made available to the Area Board and other interested parties; requested 3.That the ambiguous sign on the splitter island at the town end of Nursteed Road be changed to ensure that only high sided vehicles are directed along the A342 due to be installed in November; and 4.That Mr Hampton attends the next Community Area Transport Group to address maintenance issues on the verges in Rushall done. Chirton have asked that CATG consider formal assessment on the A342 (in addition to Rushall) CATG believe that this will be done at the same time as vehicles use the same route
2202	B&B	Speeding in Burbage	Volunteers being sought for Community Speed Watch; on the rota for SID; Parish Council looking to install 4 sets of village gates Referred to Community Speedwatch

2255	Pewsey	Speeding at Prospect, Pewsey	Speed survey returned No Further Action Possible as the 85%ile was just below the threshold for community speed watch. Issue to be closed
2431	B&B	Request for Dropped Kerb The Knapp Great Bedwyn	It appears that there is more work required than just the two dropped kerbs. The area highway engineer will report back to the next CATG with costings
2434	Pewsey	Highway improvements needed in Broadfields Estate	A site meeting was held on 5 Sept – a letter has been sent to the issue raiser with the conclusions of the discussions at CATG – The speed survey's 85%ile was 23 mph, the hedge will be cut as part of its annual maintenance. The issue raiser has been asked to request that the Parish Council consider parking controls. Wiltshire Council would not support a one way system unless this was supported by the Parish Council – it is felt that such a system will increase speeds on the estate. CATG recommends this issue be closed
2469	Vale	Dangerous junction at Cross Hayes, Wilcot	Highways Officer to check if this area qualifies for Stop signs.
2479	Vale	large vehicles mounting pavement and hitting a residential wall in Rushall	Highways Officer to provide costs for a possible scheme (removing white lines and cats eyes) to the next CATG meeting.
2489	Vale	cars speeding through the village of Oare	The school has made a bid under the Taking Action on School Journeys Challenge to investigate ways of making the route to school safer. The school has now been sent the feasibility report and providing they agree with what is being proposed the highways department will consider implementation for the 2013/14 financial year. The likelihood of implementation depends in part on the number and cost of other schemes being considered, and budget levels. This location is on the SID rota but deployment has been delayed.
2593	Vale	Safety of Pedestrians in Smithy Lane, Woodborough	CATG has requested the views of Woodborough Parish Council. The issue raiser is concerned that the footpath through the field will cause motorists to speed.
2603	B&B	Lack of street light as well as speeds in excess of 20mph limit and barriers not reinstated (Great Bedwyn)	Forwarded to officers and Network Rail for comment. Issue raiser requesting risk assessment – CATG have requested the views of the Officer responsible for safety audits.

Abbreviations:

B&B Burbage & Bedwyns

Vale Pewsey Vale

CAM Community Area Manager

CATG Community Area Transport Group

SID Speed Indicator Device

Report to	Pewsey Area Board
Date of Meeting	13 November 2012
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider 4 applications seeking 2012/13 Community Area Grant Funding

1. Shalbourne Tennis Club – refurbish tennis court (to enable new club to start up), seeking £5,000. The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed.
2. Wilcot Cricket Club – replace astro turf, seeking £4,360. The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed.
3. Great Bedwyn Cricket Club – to provide coaching and practice equipment for senior and junior. To purchase seed germination sheet for cricket square, seeking £831, The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed (if members decide to award less than requested).
4. The Bouverie Hall Committee – to purchase new chairs, seeking £2,974. The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed (if members decide to award less than requested).

In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Pewsey Area Board has been allocated a 2012/2013 budget of £44,943 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. The area board at its last meeting committed £9,772 which needs to be taken from this figure giving a starting balance in 2012/13 of £35,171 (see page 3 for current balance)
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.

- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications will be considered at every Area Board meeting.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) and paper versions are available from the Community Area Manager.
- 1.13. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.14. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.15. On 9 May 2011 it was agreed that in respect of urgent matters and exceptional circumstances that may arise from time to time between meetings that the Pewsey Community Area Manager, in consultation with the Councillors of the Pewsey Area Board, be granted delegated authority to approve expenditure not exceeding £500 from the Pewsey Area Board budget. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Pewsey Area Board.
- 1.16. A budget ring-fenced for the needs of young people will again be made available in 2012/2013. How this will be allocated will be the decision of the area board.
- 1.17. Pewsey Area Board has a separate Community Area Transport Group (CATG) budget of £12,377 for 2012/13.

<p>Background documents used in the preparation of this Report</p>	<ul style="list-style-type: none"> • Area Board Grant Guidance 2012/13 as presented for delegated decision • Pewsey Community Area Plan
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 2012/2013 (providing funds are available). The first was in May 2012 and the fourth is contained in this report, the remaining will take place on;
 - 14 January 2013
 - Date to be confirmed March 2013

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Pewsey Area Board.
- 4.2. Since the last meeting a number of adjustments needed to be made to the balance, as follows:-

Balance following May grants - £30,405

Plus reimbursement from Burbage Village Hall as project didn't go ahead £2,500

Plus underspend from Jubilee Event held on 1 May £797

Plus money not spend for Leonard Cheshire/Meadow Court Project £1,500

Less money ring fenced for Pewsey Station Project £10,000 (*altered to £5k at last CATG*)

Less Jubilee funding overpayment £25

Less PCAP Second tranche (to be claimed in Sept/Oct/Nov) £4,494

Less amount awarded in July - £4,640

Less amount awarded in September - £9223

Balance £11,820

- 4.3. Pewsey Area Board's balance is dependent on the decision on the levels of funding made by the area board at the meeting.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1	Shalbourne Tennis Club	Refurbish Tennis Court (to enable new club to start up)	£5000

8.1.1. The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed.

8.1.2. This application meets the grant criteria 2012/13

8.1.3. This application demonstrates a link to the Community Plan Page 12 – Lack of appropriate facilities and opportunities for people who are socially isolated, Page 14, Activities for older people, Increasing levels of obesity, Page 24 – Lack of activities for young people aged between 8 and 12, Page 25 – Improving sports, play and leisure facilities, page 25 – diversionary activities for young people.

8.1.4. The applicant is Shalbourne Tennis Club, a not for profit organisation with a committee of 4.

8.1.5. The total project costs are £17,715. The Club is putting £215 towards the project and £12,500 has been confirmed from Section 106 funding. As this is a new club there are no reserves.

8.1.6. If the Area Board decides not to fund this project then it would be significantly delayed whilst alternative funding is sought.

Ref	Applicant	Project proposal	Funding requested
8.2	Wilcot Cricket Club	Replace old astro turf	£4,360

8.2.1 The officer recommendation is to approve an amount as determined by the area

board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed (if members decide to award less than requested).

8.2.2 This application meets the grant criteria 2012/13.

8.2.3 The application demonstrates a link to the community plan –Page 14, Activities for older people, Increasing levels of obesity, Page 24 – Lack of activities for young people aged between 8 and 12, Page 25 – Improving sports, play and leisure facilities, page 25 – diversionary activities for young people.

8.2.4 The applicant is the Wilcot Cricket Club, a not for profit organisation with 16 people involved in its management.

8.2.5 The total project costs are £8,720 – £1,360 is hoped to be raised through fundraising, and an application has been submitted for £3,000 from the Lords Taverners

8.2.6 If the Area Board decides not to fund this project then it will take much longer to raise the funds needed, if at all, and use of the pitch will diminish and there will be no where for juniors to play as the existing artificial pitch is completely worn out.

Ref	Applicant	Project proposal	Funding requested
8.3	Great Bedwyn Cricket Club	The purchase of Cricket Coaching Equipment and Grass Germination Sheet	£831

8.3.1 The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed (if members decide to award less than requested).

8.3.2 This application meets the grant criteria 2012/13.

8.3.3 The application demonstrates a link to the community plan – Page 14, Activities for older people, Increasing levels of obesity, Page 24 – Lack of activities for young people aged between 8 and 12, Page 25 – Improving sports, play and leisure facilities, page 25 – diversionary activities for young people.

8.3.4 The applicant is Great Bedwyn Cricket Club, a not for profit organisation with 16 people involved in its management.

8.3.5 The total project costs are £831 – there are no other contributions. The Club has reserves but these are to be put towards a new pavilion.

8.3.6 If the Area Board decides not to fund this project then it would not be able to proceed. The Club would have to look at other fundraising either internally or externally.

Ref	Applicant	Project proposal	Funding requested
8.4	Bouverie Hall, Pewsey	New chairs and trolleys (144 chairs and 6 trolleys)	£2974

8.4.1 The officer recommendation is to approve an amount as determined by the area board (due to limited funds). A condition of the grant is that the remainder of the funding to enable the project to proceed is in place before the money can be claimed (if members decide to award less than requested).

8.4.2 This application meets the small funds grant criteria 2012/13.

8.4.3 The application doesn't demonstrate a specific link to the community plan, however village halls are an important amenity for the people of Pewsey and surrounding area. It is a very well used community resource.

8.4.4 The applicant is the Bouverie Hall Committee, a not for profit organisation.

8.4.5 The existing chairs are very heavy and cumbersome, and difficult for elderly users to move and stack. They are also falling into disrepair.

8.4.6 The total project costs are £5,974 – the Committee is contributing £3,000 from its reserves. The rest of the reserves are set aside for any urgent repairs to the windows, roof, divider etc that may be required at any time as the hall is now 25 years old.

8.4.7 If the area board decided not to award a grant then the committee would have to purchase chairs piecemeal and there would be a mixed variety. There is also the chance that the company would cease producing the range.

Appendices:	Grant application forms (available to view online at http://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=177&MId=6121&Ver=4)
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Caroline Brailey, Pewsey Community Area Manager Tel: 01225 718609 E-mail caroline.brailey@wiltshire.gov.uk
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PEWSEY AREA BOARD – Forward Plan

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Cabinet Member Attending	Location	Provisional Agenda Items	Other events/items
14 January 2013		Burbage Village Hall, Eastcourt Road, Burbage SN8 3AJ	<ul style="list-style-type: none"> • Asset Management Strategy – The Council is designing an overarching Asset Management Strategy that will set out how it will lead in building resilient communities, including partners and engaging local communities. This will focus on developing campuses and employment around which plans will be developed • Pewsey Community Area Partnership – application for second tranche of funding • Wiltshire Online: Connectivity and Provision - To brief the Area Boards about the Wiltshire Online Programme and how this relates to future availability in the area • Youth Service Update – To update the Area Boards on current integrated youth services. • Fire Authority Integrated Risk Management Plan (Business Plan) – To inform the Area Board of the Risk Management Plan and to hand out copies. • NHS Reforms – To receive details on the changes taking place in respect of commissioning of services. 	A table top display during the networking session at the beginning of the meeting.

			Standing items including Updates and Community Area Grants.	
			<ul style="list-style-type: none"> Understanding Autism – To inform the Board of new duties in relation to people with autism and aspergers and how localities can respond. <p>Standing items including Updates and Community Area Grants.</p>	A short film (10 mins) then interactive discussion.

Community Area Manager: Caroline Braley (caroline.brailey@wiltshire.gov.uk) / Democratic Services Officer: Sharon Smith (sharonl.smith@wiltshire.gov.uk)
Service Director: Ian Gibbons (ian.gibbons@wiltshire.gov.uk)

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